

# NORTH VIEW HOA

P.O. Box 681007  
Houston, Tx 77268-1007  
281-537-0957 Telephone  
281-537-0312 Fax  
Email [cmc@chaparralmanagement.com](mailto:cmc@chaparralmanagement.com)

Dear Homeowner:

The annual assessment fee is due on January 1, 2009 according to the deed restrictions. If the annual assessment fees are not paid by January 31, 2009, it is considered delinquent and will begin to accrue a penalty plus interest each month until it is paid.

Please note that the Association is now using a Processing Center for payments. Please use the mailing address on your statement, NOT the mailing address on this letter for remittance of your payment. The mailing address above is for all other association related business that does not relate to collection of the annual assessment fee.

Your Association has chosen to offer the homeowners the ability to be able to pay assessments by credit card on the internet. You may use American Express, Master Card or Discover. Community Association Banc does not accept VISA. This can save you time while enjoying the convenience of an online payment service. If you chose to pay by this method, you MUST have a valid email address for credit card processing or E-check processing and your payment coupon, please follow these instructions:

- 1). Go to [www.cabanc.com](http://www.cabanc.com).
- 2). Select "Homeowner Resources" from the left-hand menu.
- 3). Select either "E-Check Payment Request" or "Credit Card Payment Request" from the Homeowner Tools.
- 4). Complete the required information using the information on your payment coupon and check/credit card. You MUST have a valid email address for credit card processing or E-check processing.
- 5). Association ID = 000041
- 6). Chaparral Management Company ID = 3017.
- 7). There will be a convenience fee added to your credit card by the bank for credit card service. No fee is added for E-Check payment.
- 8). Select "submit" at the bottom of the page and your payment is complete.

These fees are not optional and payment must come from every homeowner to assure that all services can be provided. Please send your annual assessment as noted on the statement enclosed.

Sincerely,  
The Board of Directors for the  
North View Home Owners Association, Inc.